

### Preface

This document contains all the relevant information for paddock access at this year's Nürburgring Qualifikationsrennen 24h Race. All the instructions are binding and must absolutely be respected by all the participants to ensure a smooth running for all the participants. Under these considerations, we wish to ask for your understanding that we will no longer accept and implement any special solutions or arrangements on the grounds and that the spaces and units (team truck, team truck + tent or tent) notified by you in the Appendix 1 to the entry form are final.

Summary of the updates since 2014:

- **Paddock plan** attached to entry confirmation
- **Detailed setup plan** attached to entry confirmation
- Mandatory respect of the notified spaces and units
- **Standby and block access times**
- Involvement of logistic partners

### Procedures

Together with these instructions, you will receive a paddock plan and a detailed paddock setup plan which is based on your notified spaces and units. The dimensions which we have received have been considered accordingly in the layout and are shown in the detailed paddock setup plan. Please be aware that any modifications on-site can no longer be implemented as from this year.

### Friday, 13 April 2018

To facilitate the planning and the organisation of the procedures, we have **marked** the **blocks** and the information related to the various blocks **by colours**. In addition to the defined block access times, we have moreover scheduled **binding standby times** at which the corresponding units must be ready in the holding area for departure. Should the units not be present at these times, the access for the corresponding team in accordance with the schedule cannot be guaranteed. In any such case, access will only be granted after all the other teams, if at all possible (due to the limited space, it may for example no longer be possible to park a team truck).

Please schedule your travel plans so that you can comply with your mandatory standby time. **An early arrival will not result in any kind of time advantage for your team but it will, in contrast, impede the schedule of procedures.** Should, on the other hand, you be **delayed** in your **arrival**, you are requested to immediately inform the paddock management team accordingly under the following **hotline: +49 (0) 1759713956**. This number will be permanently on service during the setup times.

### Access: Friday, 15 May 2019

To reduce the waiting times, access will start with the blocks in the order of rows 1 and 2! The teams and units which shall be affected are shown in the detailed paddock setup plan.

The following points must be respected in this context:

- The standby area on Friday will be located on parking area D1a. Entry to the standby area through the access at Bundesstraße (highway) B258 (see signposting).

After arrival at the standby/ holding area, the paddock staff will pre-sort the units in accordance with the assigned paddock positions which are shown in the appendix in the detailed paddock setup plan.

Friday, 17 May 2019

**ACCESS for row 1**

<u>Block</u>	<u>Standby time</u>	<u>Block access times</u>
Block 1 (white)	09.00 hrs	from 10.00 hrs <input type="checkbox"/>
Block 3 (yellow)	09.00 hrs	from 10.00 hrs <input type="checkbox"/>
Block 2 (green)	11.00 hrs	from 12.00 hrs <input type="checkbox"/>
Block 4 (grey)	11.00 hrs	from 12.00 hrs <input type="checkbox"/>
Block 5 (orange)	13.00 hrs	from 14.00 hrs <input type="checkbox"/>

The teams will then be individually invited to enter the paddocks one by one and upon instruction of the paddock staff, starting from the aforementioned times.

- The units will be directed from the standby area via the Bundesstrasse (highway) B258 and the access to the “Hotel Lindner” into the GP paddocks.

The instructions of the paddock staff must be absolutely respected.

The organiser reserves the right to instruct individual teams to enter the paddocks ahead of schedule if this concerns teams with containers or teams located at a corner point.

**Only the space notified by the teams and marked by the organiser inside the paddocks may be occupied.** Modifications on-site can unfortunately not be implemented.

**Important:**

We wish to remind that it is not the order at the access to the standby area on the Friday that shall be decisive for the setup. The teams will be pre-sorted according to the setup schedule and summoned by the paddocks staff to enter the paddocks at the corresponding block access times.

Friday, 17 May 2019

# ADAC Qualifikationsrennen 24h-Rennen 2019

## Paddocks



### ACCESS for row 2

<u>Block</u>	<u>Standby time</u>	<u>Block access times</u>
Block 1 (white)	13.00 hrs	from 14.00 hrs <input type="checkbox"/>
Block 3 (yellow)	13.00 hrs	from 14.00 hrs <input type="checkbox"/>
Block 2 (green)	15.00 hrs	from 16.00 hrs <input type="checkbox"/>
Block 4 (grey)	15.00 hrs	from 16.00 hrs <input type="checkbox"/>
Block 5 (orange)	16.00 hrs	from 17.00 hrs <input type="checkbox"/>

Friday, 17 May 2019

# ADAC Qualifikationsrennen 24h-Rennen 2019

## Paddocks

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**Sunday, 19 May 2019**

Please bear in mind that the paddocks must be cleared by Sunday, 19 May 2019, until 23.00hrs at the latest.

Sunday, 19 May 2019

## **Additional conditions and requirements**

The following applies:

1. Semi-trailers must be decoupled (according to the paddock staff instructions).
2. Trailers and semi-trailers must be parked on parking area D1a in accordance with the instructions of the paddock staff. The parking area is not guarded. Participants arriving with a trailer should therefore ensure to have a suitable anti-theft system. The organiser will not assume any kind of responsibility for theft.
3. Team vehicles must be parked on the “team parking” area B2a, specifically provided for that purpose. A single access to the paddocks to unload and upload the vehicles is only permitted with the pass “Anlieferung Teams” and for a duration of 1x2 hours.
4. Parking offenders will be towed away at the owner’s costs. The first towing procedure will be liable to a fee of 300 Euro (VAT included). The vehicle will only be released upon payment of the fee. Should a vehicle have to be towed away for a second time, a fee of 600 Euro (VAT included) will be added to the aforementioned amount. The car pass will at the same time be withdrawn.
5. Driving lane 1 inside the paddocks, immediately behind the pits, is a safety and access road for the refuel truck and must be kept clear at all times!
6. All the driving lanes must at all times be clear for the passage of fire-fighting and rescue vehicles. The lifting plates of the trucks and the semi-trailers must always be closed and may only be opened for uploading and/or unloading purposes. Tyres or any other materials may neither be stored in this area. The paddock marshals and the security staff will carry

out increased controls and any infringement will be referred to Race Control.

7. One-way traffic is applicable for driving lanes 2 and 3.
8. All the participating teams are reminded that the disposal of used tyres, used oil, bulky waste, food scraps and similar materials inside the paddocks is strictly prohibited. The causers will be held liable for any non-compliance.
9. The pit gates towards the paddocks side should at all times be kept close, as far as possible. Access to the pits will be controlled.

Any infringement of the aforementioned points will result in a written report to Race Control.

### Pit signals / Pit stands

The setup of the pit stands is not possible before Friday, 17 May 2019, from 18.00hrs. Any pit stands set up before this time will be removed by the organiser.

All gaps in the fence, at and on the pit wall, must be kept clear. It must be possible for each pit team to give signals to its drivers. Nothing may be fixed to the pit wall and/or to the FIA fence on the pit wall.

The presentation and the design of the pit stands shall not jeopardize the image of motorsport. Please show a fair behaviour towards each other and use only the space which you really need. Please remember that we must accommodate all the teams and that the other support races may also use the pit stands, as agreed.

### Pits

Moreover, we wish to remind that the area in front of the pits must be cleared and may not be impaired for the duration of other competitions or the related practice sessions (see Supplementary Regulations point 18.1 Pits).



**Moreover, the provisions in Article 12 / Paddock Organisation in the Sporting Regulations of the Supplementary Event Regulations are binding and must be respected.**

#### 12.1

Final instructions regarding the occupation of the paddocks will be published with the entry confirmation. Important information will also be announced on the homepage ([www.24h-rennen.de](http://www.24h-rennen.de)) in the competitors' section. The allocation made by the organiser is binding for all competitors. There is no claim on any particular paddock area. The entry into the paddocks and the allocation of places inside the paddocks shall always take place under the control of the paddock marshals and their instructions must always be strictly observed. The specifications made in the APPENDIX 1 to the entry form (service vehicle) are binding.

#### 12.2

The area immediately behind the pits (A-area) is basically provided and reserved for trucks (no tents, no busses). All other constructions must be set up in the 2<sup>nd</sup> row (B-area) in accordance with the instructions of the paddock marshals.

#### 12.3

Only the team catering is permitted inside the allocated and paid service area. Events for customers / hospitality activities are not permitted inside the paddocks (teams' area).

#### 12.4

A maximum 30 sqm large space for service vehicles for each race car is already included in the entry fees. These 30 sqm may however only be occupied by service vehicles or material tents. For safety reasons, the storage of materials only (e.g. tyre piles, motor scooters, bicycles etc.) in these areas is not permitted. There is no legal claim on the use of the 30 sqm!! Should a competitor obviously not need the complete aforementioned space, the organiser may re-allocate this unused space.

#### 12.5

The requirement for a larger space must under all circumstances be previously agreed in writing with the organiser until the entry closing date at the latest. The fees for any additional space are specified in Art. 10.4 of the Supplementary Regulations. No space in addition to the one registered previously in writing can be provided after the entry closing date or upon on-site request.

#### 12.6

Teams having entered or servicing multiple race cars (minimum 3 cars) must declare this accordingly on the corresponding entry forms and also in the Appendix 1 and they must indicate the required space. An individual agreement can be reached in any such case.

If a team fails to submit that written application in time and together with the entry form and the Appendix 1, the fees in accordance with Art. 10.4 will be charged.

#### 12.7

A drawing to scale must in all cases be prepared (APPENDIX 1 to the entry form). This drawing must include steps and open lifting platforms.

#### 12.8

APPENDICES 1, 2 and 3 must in all cases be submitted together with the entry form. Otherwise, no space will be provided.

#### 12.9

Semi-trailers **MUST** be decoupled. Trailer and semi-trailers must be parked on parking area D1a in accordance with the instructions of the paddock marshals. The parking area will not be guarded. Participants arriving with a trailer should ensure that they have a suitable anti-theft system. The organiser will not assume any kind of responsibility for theft.

#### 12.10

Driving lane 1 behind the pit installations must at all times be kept clear for the passage of rescue vehicles and refuel trucks. The tailboards of the trucks must either be closed or be completely

lowered and they may not protrude into the hatched off-limits areas.

Step constructions, stored materials or tables and chairs etc. must not protrude into the driving lane.

#### 12.11

The storage of materials, motor vehicles (including motor scooters and quads), bicycles etc. in the areas of the staircases and the hatched escape routes is prohibited.

#### 12.12

Speed inside the complete paddocks is limited to walking speed. Any infringement will result in the withdrawal of the access permit.

#### 12.13

Driving on the roads inside the paddocks is only permitted in driving direction as specified. The obligation to drive on the right side of the roads is applicable. Any stopping on the roads inside the paddocks is prohibited! Exception: the stopping of race cars in the scrutineering area or in the prestart area – always in accordance with the paddock marshals' instructions.

#### 12.14

Parking offenders will be towed away at the owner's costs. The first towing operation will be liable to paying a fee of 300 Euro, inclusive of 19% VAT. The vehicle will only be released by the chief paddock marshal upon payment of this fee. Should a vehicle have to be towed away for the second time, a fee of 600 Euro inclusive of 19% VAT will become due and payable. The car pass will at the same time be withdrawn.

#### 12.15

Additional spaces for tents, including kitchen tents (team catering), must be requested in writing and will be charged according to the provisions in Art. 10.4 of these Regulations. The tents may only be set up in accordance with the organiser's instructions and on the spaces provided for that purpose. It is prohibited to fix or secure the tents with pegs. It is the responsibility of the team to obtain the approval for the setup of tents / compliance with the safety

provisions, if required. Any infringement of this provision will result in a fee of 357 Euro inclusive of 19% VAT for each hole caused by any such peg. This fee must be paid on-site in cash.

#### 12.16

No caravans or mobile homes of the teams/ participants will be permitted inside the paddocks. The caravan park is located at an adjacent area.

#### 12.17

Each team is allowed to have 2 caravans or mobile homes with a total length of 7.50 metres (inclusive of drawbar for caravans) in the caravan park. The costs involved are already included in the entry fees. A fee in accordance with Art. 10.4 of these Regulations will be charged for any vehicle exceeding this dimension. If space permits, the teams may place an additional vehicle (caravan or mobile home up to 7.50 metres long) in the caravan park upon paying a fee in accordance with Art. 10.4 of these Regulations. Please note APPENDIX 2 to the entry form. These declarations are binding.

#### 12.18

Animals are prohibited at the event venue, with the exception of dogs (however not permitted in the pits, the pit lane or other safety areas) which must however always be kept on a leash. Moreover, the use of motor vehicles, skateboards or similar means of transportation by children or by persons without driving permit is prohibited. Any means of transportation which are not covered by insurance (e.g. motor scooters and quads) may not be used inside the paddocks. Segways are prohibited and may not be used inside the paddocks. The organiser has the right to confiscate any such vehicle and to withhold it for the duration of the event. The organiser will charge a fee of 357 Euro inclusive of 19% VAT for any such confiscation for safety reasons. The confiscated vehicle will only be released upon payment of this fee. All users of scooters and quads must use helmets in the paddocks! Scooters and quads must have a motor vehicle licence.

#### 12.19

The paddock marshals and the security personnel under contract of the organiser will check the compliance with the all the applicable provisions throughout the entire duration of the event. With their signature on the entry form, the competitors and drivers confirm acceptance of these conditions. Any competitor/ participant who is in breach of these conditions/ provisions will be reported to the Stewards. Competitors/ drivers shall be held responsible for all acts of their team staff, other team members or suppliers such as for example caterer. Any misbehaviour of this group of persons will considered to be a misbehaviour of their own.

# ADAC Qualifikationsrennen 24h-Rennen 2019

## Paddocks



Ladies and Gentlemen,

We wish to draw your attention to the fact that, pursuant to the Supplementary Regulations and since the year 2015, it is mandatory to wear fire-proof overalls and helmets in the pit lane during the ADAC Qualifikationsrennen 24h Race and the ADAC Zurich 24h Race. A detailed summary of the mandatory clothing is attached.

We want to thank you very much for your understanding and wish you successful events.

### Temporary Structures / workshop marquess

**You find in the attachment the regulations to build up the workshop marquess for this year (2019). Please fill up the form in the attachment und send it back to us.**

Important!