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ARRIVAL

◆ Check-In at the Welcome Center - Meuspath

Manthey-Racing GmbH
Rudolf-Diesel-Straße 11-13
D - 53520 Meuspath

Before you enter the paddocks, you must previously collect your documents at the check-in in Meuspath. Please follow the signs to get there. Parking on the premises of the company Manthey-Racing is not permitted. There is, however, a sufficient number of parking places in the surrounding industrial area.

Access to the paddocks will not be granted without the mandatory car passes delivered at the check-in.

Opening times check-In Meuspath:

Friday 17 May 2019 08.00 to 20.00 hrs

Upon presentation of this entry confirmation, you will receive the following materials at the check-in Meuspath:

- 1 tracking card
- 10 tickets "TOTAL Lane"
- Tickets, number according to number of entered drivers ("TOTAL Lane")
- 2 parking tickets for team car park B2a
- Parking ticket(s) for camper park B2 (according to reservation made on the entry form)
- 1 pass for service vehicle, limited to 1x2 hours (to unload team materials)
- 1 pass for scooter

In the standby area D1a, the paddock team personnel will issue 1 sticker for each registered team truck with gives access to the paddocks.

You may furthermore purchase up to maximum 5 tickets "Pit Lane" and 5 tickets "TOTAL Lane" in the office for the fuel deposit/ fuel cost settlement in the Race Control Tower, 1st floor, at the special price of 15€ inclusive of VAT. For insurance reasons, these tickets may only be used by team members. They are valid in the paddocks, on all open grandstands and in the pits.

Event tickets (guests) are also available there at the special price of 20€ (inclusive of VAT). Any selling-on of these tickets is strictly forbidden.

Any person at the pit wall must always be identified with an armband (see also Information No. 2 in the attachment).

Opening times for the sale of team tickets:

Friday	17 May 2019	12.00 up to 21.00 hrs	(Office Fuel Deposit)
Saturday	18 May 2019	08.00 up to 21.00 hrs	(Office fuel Deposit)
Sunday	19 May 2019	08.00 up to 12.00 hrs	(Office Fuel Deposit)

◆ **Caravans / Caravan Park**

Access to the caravan park is only possible for holders of a car pass. All **caravans must** be parked according to the marshals' instructions inside the caravan park on **parking area B2**. Please be patient as a great number of teams must be managed and your cooperation is required for this purpose. We wish to provide equal working facilities for all our guests. We kindly request your support in this effort! Thank you!

We are acting in an environmentally responsible manner and we separate waste. Each participant must pay a **disposal fee of 10€ (VAT included) on-site and in cash**. Various refuse bags will be issued. Areas for the disposal of refuse are marked at the entrance to the caravan park. Our staff in the caravan park will supply you with additional refuse bags, if required. We wish to thank you in advance for your cooperation.

Please note: A part of the caravan park is provided with a sealed surface, you should not drive in nails or similar! Any infringement of this provision will result in a fee of 357€ (VAT included) for each hole. This fee must be paid on-site in cash.

◆ **Deposit of tickets / Temporary access permits**

Tickets may only be deposited at the ADAC ticket issuing office at the **“Scharfer Kopf”** (signposted). Tickets will only be handed out upon the presentation of an identification and/or licence.

Opening times ADAC ticket issuing office “Scharfer Kopf”:

Friday	17 May 2019	08.00 up to 20.00 hrs
Saturday	18 May 2019	06.00 up to 19.00 hrs
Sunday	19 May 2019	07.30 up to 16.00 hrs

◆ **Please study carefully: increased controls by police!**

Any driving of the race car on public roads is strictly prohibited! Exception: street-legal cars in accordance with the StVZO (Road Traffic Act)! Any towing of race cars on public roads is only allowed when using a trailer, etc.

PADDOCKS

Important!!! Please study carefully the paddock guidelines!!!
(www.24h-information.de)

Access: Friday, 17 May 2019 from 09.00 hrs from the standby area
Access in groups

The teams may only use their reserved paddock space as marked by the organiser. Likewise, only the structures registered in advance may be set up. Any changes requested on-site may unfortunately not be considered.

◆ Registration, setup and approval of temporary structures

Please study carefully the registration documents 1 attached to the entry confirmation and published on our homepage www.24h-information.de!

Failure to comply may result in the refusal to set up the structures.

Race cars (on trailer or transporter) may be delivered on Friday, 17 May 2019, between 11.00 and 16.00 hrs, with access through the Historic Paddocks.

Race vehicles may **ONLY** be unloaded in the area behind the Mundorf fuel station. All trailers, including towing vehicles or transporters, must be removed from the paddocks immediately after the unloading procedure.

It is also important to note that the paddocks must be cleared by 23.00 hrs at the latest on Sunday, 19 May 2019.

◆ Service vehicles

1. All the instructions of the paddock marshals must be strictly respected.
2. All the driving lanes must be completely kept clear.
3. In case of any infringement a written reported will be submitted to Race Control.

◆ Trailers / Towing vehicles / Parking offenders

Semi-trailer tractors may be decoupled (as mentioned on the entry form).

Any trailers must be parked upon instruction of the paddocks staff on **parking place D1a**. **The parking place will not be guarded**. Participants arriving with a trailer should make provisions for an effective anti-theft protection. The organiser does not assume any liability for theft.

Team vehicles must be parked on the **parking space** specifically marked for the parking ticket received.

Illegally parked vehicles will be towed away at the owner's expenses. The towing costs for the first offence are 300€ (VAT included). The vehicle will be released only upon payment of these costs. Should a vehicle need to be towed away a second time, the costs for the first offence will be increased by an additional fee of 600€ (VAT included) and the car pass will be withdrawn.

◆ **Driving lane 1 / Emergency lane / Access tank truck**

Driving lane 1 in the paddocks, directly behind the pits, is an emergency lane and the access road for the tank truck and must absolutely be kept clear at all times!

The driving lanes and the marked areas must at all times be clear for the passage of the fire-fighting and rescue vehicles. The tail-lifts of the trucks and/or the semi-trailers must be closed and may only be opened for loading and unloading activities. Tyres or other materials may not be stored in this area. The paddock personnel and the security staff will carry out strong controls and report any infringements to Race Control.

Note: A one-way traffic system is applicable for driving lanes 2 and 3!

◆ **Pit signals / Pit stands**

The pit stands may be set up from 18.00 hrs on Friday, 17 May 2019!

Any gaps in the fence, at and on the pit wall, must be kept clear. Each pit team must be provided with the possibility to signal information to his drivers. **Nothing may be attached to the pit wall or to the FIA fence on the pit wall.**

The design and the construction of the pit stands must not damage the image of motorsport. Please be fair with one another and occupy only as much space as absolutely necessary. Please remember that we have to accommodate all the teams.

ADMINISTRATIVE CHECKS AND SCRUTINEERING

◆ Vehicles and division into classes

- There will be no amalgamation of classes!

◆ Administrative checks

Administrative checks will take place at the times indicated below in the **Race Control Tower, 1st floor** (please follow the signs), in the Race Office. Each driver must appear in person and present the following documents (originals).

Administrative checks:

Friday	17 May 2019	from 12.00 up to 21.00 hrs
Saturday	18 May 2019	from 08.00 up to 14.00 hrs, if necessary

The following documents must be presented:

- Tracking card
- Competitor's and driver's licences
- DMSB Permit Nordschleife
- ASN permission, if applicable, for all foreign participants
- Medical aptitude form, if not printed on the driver's licence
- Vehicle registration documents or DMSB Technical Passport or comparable foreign certificate.

Important:

After completion of administrative checks, each driver present will be provided with an armband. Each driver undertakes to show this armband without a specific request to the marshals on duty at the pit lane exit before starting the practice session. Drivers failing to carry the armband identification will not be allowed to take part in practice and a report will be submitted to the Clerk of the Course. The armband may be removed after the 2nd timed practice.

Armlets:

Upon submission of a deposit of 50€ per item at administrative checks, you will receive 2 armlets for the pit lane timekeeping (see Communication No. 2). These items must be returned at the Race Office after the event whereupon the deposit will be reimbursed. The deposit will be retained for any armlet not returned within 7 days after the event.

You will moreover be provided with a team armlet which must be worn by a team responsible in the pits at all times during the race. It is thus easier for Race Control and/or the runners to identify and contact the team responsible (e.g. for the notification of penalties etc.)-

Checks of clothing / helmet / HANS control

The checks will be carried out in garage 2. Don't forget your tracking card!

Friday	17 May 2019	from 12.00 to 20.30 hrs
Saturday	18 May 2019	from 08.00 to 14.00 hrs, if necessary

◆ Scrutineering

Scrutineering will take place in the TÜV scrutineering building inside the paddocks at the below times:

Scrutineering:

Friday	17 May 2019	from 12.00 to 21.00 hrs
Saturday	18 May 2019	from 08.00 to 14.00 hrs, if necessary

Scrutineering will be preceded by a so-called sticker lane. This is to check whether the obligatory advertising stickers are duly attached in accordance with the prescriptions.

The race cars of group 24h Special must be presented at scrutineering with empty fuel tank.

Sole exception applies to the cars of group VLN production cars which must be presented with full fuel tank.

Any car not complying with these conditions, will not be approved at scrutineering.

Any car which is damaged in practice or race may only continue in practice or race after presentation to a scrutineer who must certify that the car is safe to resume practice or race following repair. It is the competitor's and driver's responsibility to present any such car without specific request. See Supplementary Regulations Chapter I, Article 15.7!

Check of the attachment of the GPS eye

At scrutineering, the proper attachment of the GPS eye will also be checked. It is the teams' responsibility to attach them correctly. Please study also the attachments to the entry confirmation for this purpose.

Check of the attachment of the position indicator

At scrutineering, the proper attachment of the position indicator will also be checked. It is the teams' responsibility to attach them correctly. Please study also the attachments to the entry confirmation for this purpose.

◆ Checks during the event

- **Air restrictors and boost pressure limitation:**

We wish to remind that a control and check of the air restrictors / boost pressure limitation may be carried out at any time during the event.

- **Use of the GPS system**

As already notified in Article 27.3, Chapter I Sporting Regulations, the GPS systems shall be used. **Please study carefully the attachments which must be respected.**

◆ **Obligatory advertising**

Below, we wish to specify the obligatory advertising announced in the Supplementary Regulations:

Start number panels	= TOTAL
Front right and left mudguard	= Falken
Upper windscreen	= Gran Turismo
Front and rear registration plate surface	= H&R
Upper rear window	= REMUS

Failure to affix the obligatory advertising may result in the non-admission or disqualification from the event. The obligatory advertising must be affixed in accordance with the sticker instructions specified under www.24h-information.de Attachments to the Entry Confirmation.

Specific sticker instructions apply for the cars of **class TCR** (see www.24h-information.de Attachments to the Entry Confirmation).

◆ **Advertising Measures**

Any promotional activity on the venue is strictly prohibited. This applies in particular temporary advertising measures, such as flags and / or banners as well as promotional activities. If advertising measures are planned by the participating teams, they have to get in touch with the right holder, currently SPORTTOTAL LIVE GmbH (24h-rennen@sporttotal.com).

Excluded from the rule are grid girls in the grid, logo representations of team sponsors on race cars, team trucks, team clothing, etc., when they do not violate the law or general principles of ethics and morality, are excluded from the rule.

Hot air balloons, zeppelins, drones, airplanes with advertising transparencies or helium balloons are only permitted with prior written permission as well.

In the event of the infringement, a contractual penalty of € 20,000 net is payable.

FUEL DEPOSIT / FUEL COST SETTLEMENT

The office for the **fuel deposit** and the **fuel cost settlement** is located in the **Race Control Tower, 1st floor** (see signposting).

◆ Fuel Deposit

On-site in the office for the fuel deposit, each participant will receive a refuelling card and a receipt of the deposit paid per bank transfer. With this refuelling card, the participant is authorised to refuel at the fuel pumps in the pit lane. At least one and maximum four persons of a team must sign the fuel card and are thus authorised to also sign the fuel receipts (which are completed by the fuel marshals at the corresponding fuel pump for each refuelling procedure). The refuelling card must be kept ready at each refuelling procedure or be attached inside the car at a clearly visible position.

◆ Fuel Cost Settlement

Within 10 working days after the event, you will receive an invoice with a list of all refuelling procedures. Within 14 working days, the balance of the fuel deposit must be paid or will be returned onto your account, as the case may be. Any supplementary payment must be made within these 14 working days onto the following bank account:

Account holder: ADAC Nordrhein e.V.
Bank: Sparkasse KölnBonn
SWIFT/BIC Code: COLSDE 33
IBAN Nr.: DE 07 3705 0198 1902 5448 06
Reference: Invoice number

Opening times fuel deposit / fuel cost settlement:

Friday	17 May 2019	12.00 up to 21.00 hrs
Saturday	18 May 2019	08.00 up to 21.00 hrs
Sunday	19 May 2019	08.00 up to 18.00 hrs

RUNNING OF THE EVENT

◆ Drivers Briefing

The Drivers Briefing will take place in the Media Centre Race Control Tower, 2nd floor.

The drivers' briefing will be conducted in English only!

Saturday, 18 May 2019 at 16.00 hrs in the Media Centre, Race Control Tower, 2nd floor

Attendance is compulsory for all drivers. All drivers must sign on. Non-attendance will result in a penalty and may entail a fine of 100€.

◆ Starting Grid Procedure for the 1st Start Group

The value of the last minutes of the starting grid procedure shall be increased in order to adapt their importance to the huge media attention and the great interest of the fans.

For this purpose, the race cars **of the first start group** shall be positioned at a distance of one metre and in an angle of 45° to the track edge, on the left side seen in driving direction (see drawing). The distance between the cars should be 2 metres.

For any further information, please study carefully the attachment to the entry confirmation, Communication No. 6, Starting Grid Procedure for the 1st Start Group.

◆ Classification

Disqualification may be imposed by the stewards on any participant stopping or driving at walking speed in the area between post 207 (short connection Nordschleife and start/finish straight) before 18.00hrs to wait for the end-of-race signal.

Note: The race leader will receive the chequered flag after a race duration of 6 hours!

◆ Podium ceremony / Class winners' ceremony

Podium ceremony

The podium prizegiving ceremony will take place on the winners' podium (Race Control Tower), 1st floor, in accordance with the provisions of Art. 42 of the Supplementary Regulations.

Class winners' prizegiving ceremony

The ADAC Qualifikationsrennen 24h-Rennen class winners ceremony will take place in the „Dorint, Conference Centre“ (please follow the signposting).

We wish to remind that everybody is cordially invited to attend the prizegiving ceremony on Sunday, **19 May 2019, which will start at 19.30 hrs – access from 19.00 hrs** – in the “Dorint Conference Centre“. (Cups will be awarded up to 25% but maximum up to third position).

Please keep in mind that, for all participants, prizegiving is part of the event.

ADDITIONAL INFORMATION

◆ Sunday and Holiday Driving Waiver

Waivers will be issued on-site (Race Control Tower, 1st floor, administrative checks office) but only at the following times:

Saturday, 18 May 2019 12.00 to 16.00 hrs
Sunday, 19 May 2019 10.00 to 12.00 hrs

The applicant must submit the following documents:

- Registration papers truck / towing vehicle
- Registration papers trailer (if applicable)

Each waiver will involve an administration fee at the amount of 20€ which must be paid on-site in cash.

◆ Internet

All the news around the event will be published on our homepage: www.24h-Rennen.de or www.24h-information.de.

◆ Fan-TV via DVBT – our service for the fans at the Nürburgring (no DVB T2 standard)

◆ Result Lists

A sufficient number of result lists will be available at the **Driver Info in the Race Control Tower, ground floor**, after each practice and after the race.

◆ Any questions?

... in this case, please call us.

Until Wednesday, 15 May 2019, 16.00 hrs:

in Cologne by dialling +49 (0) 221/47 27-708.

From Friday, 16 May 2019, 09.00 hrs:

At the Nürburgring by dialling +49 (0) 2691/302 4114

Or by dialling the following number, but **ONLY** for participants 0160 – 555 27 89.

We wish all the participants in the ADAC Qualifikationsrennen 24h-Rennen a safe travel to the Nürburgring, fair and exciting motorsport, all the best and that you will achieve the success you hope for at our event.

Your team of ADAC Nordrhein Sport

Attachments to the entry form

- **Timetable**
- **Guidelines Access to the Paddocks**
- **Communication No. 1 – Notes Test and Set-up Session on 18 April 2019**
- **Communication No. 2 – Armlet for pit wall timekeeping**
- **Communication No. 3 – Position indicator system**
- **Communication No. 4 – Driver change / Order of the drivers entered**
- **Communication No. 5 – Digital radio communication Clerk of the Course → Teams**
- **Communication No. 6 – Starting grid procedure for the 1st start group**
- **Clothing prescriptions – Pit lane**
- **Summary of all opening hours**
- **Obligatory advertising (sticker instructions) incl. class TCR**
- **Areas of validity of tickets**
- **Important information GPS system**
- **Important information position indicator system**
- **Information timing transponder with driver ID**
- **Information authorisation to film – onboard cameras**
- **Information sheet „Environmental protection at the Nürburgring“**
- **Provisional entry list - will follow soon**